Print Form

Quality Compliance Origination Date: October 2012	Evolve Operations Manual Uncontrolled when printed Refer to Public Drive to ensure latest version MARQUEE APPLICATION Published Date: September 2019 Authorised by: Laurence Cristante Director Warren Dunn Director	Page 1of 2 Evolve Templates © Evolve 2019 - 2020 Version: 6 Revision Date: September 2020 **T10D**

Evolve Equipment Management has available for use by schools, sporting organisations, not for profit community/charity events that demonstrate strong community benefits, needs and support.

NOT FOR PERSONAL/PRIVATE EVENT LOAN USE

3x3m fully weather-proof marquee
FREE to approved applicants (2 available)

Application form must be completed in FULL

Date	
Name	
Address	
Club/Function	
Pick up Date	
Return Date	
Contact Name	
Contact Phone No. business	
Contact Phone mobile	
Intended Use	
Location address of Marquee	

Terms & Conditions:

- I agree to keep Marque and equipment clean; in good condition while on loan
- Marquee hire is subject to availability and booking dates must be adhered to
- Marquee is to be returned clean and not damaged in any way
- Marquee damage to be reported immediately to Evolve Equipment Management
- If damage occurs a fee for repair may be charged
- It remains the responsibility of the loan applicant to collect and return Marquee and equipment to Evolve Equipment management at 37 Anderson St. North Cairns.

The Marquee and equipment remain the property of Evolve Equipment Management at all times and cannot be sold, hired, loaned, notified or repaired without permission from Evolve Equipment Management.

Items (Marquee Frame, Evolve Weatherproof Cover, 4x Tent Pegs, Carry Bag)

I/We agree to the terms and conditions above:

Signature of Applicant	

RETURN INTERNAL USE

Return Date					
Return Checked	Marquee Frame	☐	YES	☐	NO
	Evolve Weatherproof Cover	☐	YES	☐	NO
	4x Tent Pegs	☐	YES	☐	NO
	Carry Bag	☐	YES	☐	NO
Damage Notes (if any)					
Checked by Name					